



Lifeline Language Services Ltd  
Suite 2, 8<sup>th</sup> Floor, Marshall House  
Ringway, Preston  
Lancashire PR1 2QD

## Sourcing Policy

Lifeline Language Services Ltd is committed to providing products and services of outstanding quality with excellent customer service. Key to this is our relationship with our many partners worldwide.

We are committed to sourcing from trusted and responsible partners with a proven track record in their language and specialist subjects, and possessing qualifications and experience appropriate to the role.

We will pay our partners within mutually acceptable times, and will pay proper rates commensurate with the experience and skills provided.

We will never pressure partners into accepting low rates of pay or over-demanding workrates.

These commitments ensure our good name is maintained amongst our partners and ensure in turn that those partners are committed to supporting us with high-quality product delivered on-time and reliably, so ensuring we can deliver reliably to our clients.

Partner references for Lifeline Language Services Ltd are available on request.

Signed by:

A handwritten signature in black ink, appearing to read "L. Everson", written in a cursive style.

Mrs L V Everson  
Managing Director

Date: 29 June 2019

